

ANNEXURE

PROVIDENT FUND

1. Name of the Subscriber :

2. Designation :

3. Provident Fund Account No. (with the Departmental suffix) :

4. Subscriber's pay at the time of sanctioning the Part-final withdrawal (as defined in the F.R) :

5.
 - (i) Total service (including broken periods of service) :

 - (ii) Date of Birth :

 - (iii) Date on which he had completed ten/fifteen/twenty years or service (including broken period of service). :

 - (iv) Due date of retirement on superannuation :

6. Amount of Part-final withdrawal sanctioned (to be expressed both in figures and words) :

7. Balance at credit of the Subscriber as on this date (vide details below):-
 - (i) Balance as per the latest account slip furnished by the A.G. (in the case of G.P.F. the balance on the subscription side should be furnished) :

 - (ii) Add subsequent deposits and refunds of withdrawals :

 - (iii) Impounded D.A. :

 - (iv) Deduct subsequent withdrawals if any :

 - (v) Balance as on date :

8. G.O.Ms.No. and date in which last Part final withdrawals were sanctioned :

9. G.O.Rt.No. and date in which last temporary advance was sanctioned :

10. **Purpose of withdrawals:**

Higher Education:

- (i) Relationship of the person to the subscriber
 - (ii) Nature of the course and period of study (Viz. Academic, technical, engineering, medical, scientific)
 - (iii) Whether the education is outside India or within India
 - (iv) Details of previous temporary advances, part final withdrawals sanctioned for higher education of the person (with month of drawal etc.,)
 - (v) Whether the amount sanctioned has been restricted to the actual requirement for next six months (as final withdrawal is permissible once in six months and the withdrawals in each occasion should be treated as separate purpose)
 - (vi) Reference to rule or rules under which the part-final withdrawal is sanctioned
11. Reference to rule or rules under which the part-final withdrawal is sanctioned :
12. Whether the sanctioned has been recorded by competent authority (viz.) authority competent to sanction temporary advance from Provident Fund for which special reasons are required reference to such orders of delegation of powers may be given :
13. The drawing officers to whom the authority of payment has to be issued by the Accountant-General :
14. Treasury or Sub-Treasury at which the amount is to be drawn :
15. Certified that all the conditions specified in rule or rules quoted in paragraph 11 above has been satisfied. :